

Academic Advising Syllabus

This document is meant to help you understand the advising process.

Academic Coordinator Christina Wilson advises all first- and second-year students in the Department of Landscape Architecture. In the spring of your second year, you will be assigned a faculty advisor.

About Academic Advising

From your first semester, the goal of academic advising is to see you complete your university degree and be well prepared for your endeavors post-graduation. We encourage you to adopt a similar strategy of long-range thinking so that, together, we can work towards this goal.

The purpose of academic advising is to create a holistic vision of the academic and co-curricular opportunities available to you as we simultaneously develop your problem-solving and decision-making skills. Ideally, our collaboration empowers you to

1. Navigate the Resources and Rules of the University of Kentucky, including, but not limited to:
 - Academic Integrity
 - Degree Requirements and Completion
 - Campus Resources (health and wellness, financial, clubs and activities, etc.)
 - Accessing Appropriate Support Services
2. Make Personalized and Responsible Decisions about your Education, including, but not limited to:
 - Degree Components and Support Services
 - Individualized Plan of Study based on your interests (certificates, minors, support course, etc)
 - Assessing study skills, office hours usage, assignment completion, initiative in seeking help

Preparing for Academic Advising

1. Review the academic calendar and be aware of all university, college, and department deadlines.
2. Review your Degree Audit in MyUK GPS; you may also wish to consult the BSLA Degree Planning Worksheet.
3. Review the course catalog and be prepared to share your preferred UK Core classes as well as Topical Studies and Specialty Support.
4. Fill out any necessary paperwork.
5. Check myUK GPS for any holds on your account.
6. Come prepared with your questions written down. Remember that these meetings are not only times to discuss class scheduling; these are also opportunities to check in on your overall wellness and talk through ideas of how to better your time at the university.

Expectations

We, your advisors, will prepare for our meetings by reviewing any and all notes in myUK; preparing documents and information to be shared; and checking on your degree progress. We will listen attentively and ask questions that help us help you. We will provide you with the most accurate information available to us and will strive for clarity when imparting that information to you. We will respect your opinions, boundaries, and privacy; treat you fairly and kindly; and offer honest assessments of your academic progress.

We expect, then, that you will prepare for our meetings by reviewing your notes; preparing any documents and information you wish to share; and checking on your degree progress. You will listen attentively and ask questions that help us help you. You will provide your advisor with the most accurate information available to you and will speak up when we fail to make information clear to you. You will treat us fairly, kindly, and respectfully, and will strive for honesty during our discussions.

We are here to help you make informed decisions, whether we agree with those decisions or not. Indeed, the educational choices you make are yours alone and the responsibility for knowing and fulfilling degree requirements ultimately rests with you.

Select Resources

University Registrar

859.257.7157 | www.uky.edu/Registrar

Academic Ombud

859.257.3737 | www.uky.edu/Ombud

Student Rights and Responsibilities

www.uky.edu/StudentAffairs/Code

Disability Resource Center

859.257.2754 | www.uky.edu/StudentAffairs/DisabilityResourceCenter/

International Center

859.323.2106 | <http://international.uky.edu/>

James W. Stuckert Career Center

859.257.2746 | www.uky.edu/CareerCenter

Office of Student Involvement

859.257.8867 | www.uky.edu/GetInvolved

CAFE Center for Student Success

<https://students.ca.uky.edu/>

Transformative Learning

www.uky.edu/thestudy/

Center for Support and Intervention (CSI)

859.257.3755 | <https://www.uky.edu/concern>

Student Behavioral Health Clinic

859.323.5511 | <https://ukhealthcare.uky.edu/university-health-service/student-health/services/behavioral-health>

University of Kentucky Counseling Center

859.257.8701 | www.uky.edu/StudentAffairs/Counseling

Violence Intervention and Prevention (VIP) Center

859.257.3574 | <https://www.uky.edu/vipcenter/>

Office of Financial Aid and Scholarships

859.257.3172 | <https://www.uky.edu/financialaid/>

Student Financial Wellness Center

859.323.5241 | <https://www.uky.edu/financialwellness/>